

KANSAS

JACK RICKERSON, DIRECTOR

DEPARTMENT OF ADMINISTRATION DIVISION OF PERSONNEL SERVICES

KATHLEEN SEBELIUS, GOVERNOR DUANE A. GOOSSEN, SECRETARY CAROL L. FOREMAN, DEPUTY SECRETARY

MEMORANDUM

TO: All State Agencies

FROM: Jack Rickerson

DATE: August 30, 2005

SUBJECT: Administration of Drug Testing Programs

Effective September 1, 2005, administration of the state and federal (CDL) drug testing programs will be the responsibility of Kraig Knowlton, Program Coordinator, and Sharon Swoyer, Records Coordinator. Spud Kent and Kathy Deghand, who currently coordinate the program, are now with the Division of Health Policy and Finance along with the rest of the Benefits Administration staff.

Kraig may be reached at (785) 296-1082 or kraig.knowlton@da.state.ks.us and Sharon at (785) 296-4281 or sharon.swoyer@da.state.ks.us. The Kansas Department of Transportation will continue to administer the federal CDL program for their agency.

Please inform your drug testing program designees and billing personnel of this change. If you have any questions or need further clarification, please contract Kraig Knowlton.

JR: ask